ARCADIS

Appendix A

Example
Chain-of-Custody Form

AECOM

Laboratory Task Order No./P.O. No. _____

CHAIN-OF-CUSTODY RECORD

Page ___ of ___

Project Number/Name _____

Project Location _____

Laboratory _____

Project Manager _____

Sampler(s)/Affiliation _____

ANALYSIS / METHOD / SIZE

Sample ID/Location	Matrix	Date/Time Sampled	Lab ID							Remarks	Total

Sample Matrix: L = Liquid; S = Solid; A = Air

Total No. of Bottles/ Containers _____

Relinquished by: _____	Organization: _____	Date ___/___/___	Time _____	Seal Intact?
Received by: _____	Organization: _____	Date ___/___/___	Time _____	Yes No N/A
Relinquished by: _____	Organization: _____	Date ___/___/___	Time _____	Seal Intact?
Received by: _____	Organization: _____	Date ___/___/___	Time _____	Yes No N/A

Special Instructions/Remarks: _____

Delivery Method: ☐ In Person ☐ Common Carrier _____ (SPECIFY) ☐ Lab Courier ☐ Other _____ (SPECIFY)

AG 05-12/01