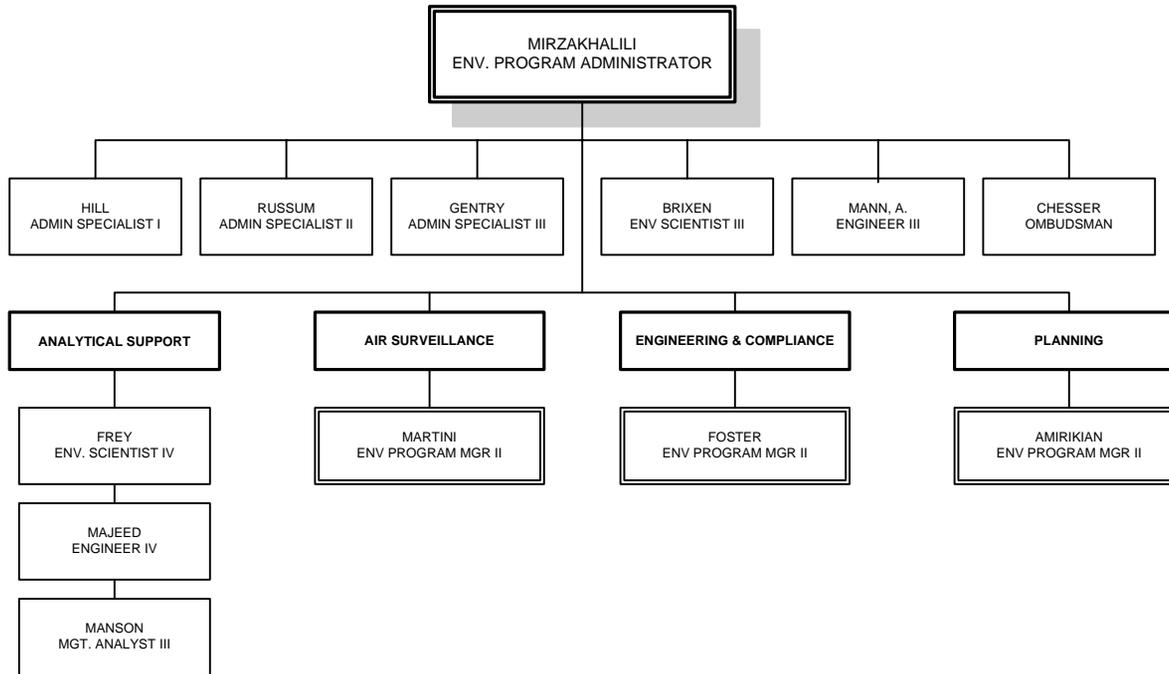


**DIVISION OF AIR & WASTE MANAGEMENT
AIR QUALITY MANAGEMENT SECTION
NOVEMBER 2008**



ADMINISTRATOR'S OFFICE: TO COORDINATE AND FACILITATE SECTION ACTIVITIES TO ENSURE MISSION ACHIEVEMENTS ARE COORDINATED, EFFICIENT, AND HAVE ADEQUATE SUPPORT.

- Section coordination and branch support;
- Provide financial oversight and grant and budget management;
- Coordinate with EPA, regional organizations, and intrastate;
- Support section educational outreach;
- Modeling support;
- Coordination with Legislature, the Department, and interstate;
- Develop new initiatives for the Section;
- Perform administrative functions.