

The recycling program has special guidelines that need to be followed. Just because something is recyclable in other locations does not mean it is here, but we can recycle a lot! Please follow the guidelines below.

ACCEPTABLE ITEMS

Office paper (any color bond, photocopy, printer/laser, notebook, legal, fax, plotter); shredded is OK, if placed in clear plastic bags.

Envelopes (labels and windows OK)
White, pastel, interoffice, brown envelopes w/string closure. **NO Tyvek** (reinforced-fiber) **or padded** envelopes

Magazines and catalogs
Newspapers and inserts
Telephone books
Post-it™ notes
Junk mail (Including window envelopes)
Paperback books
Soft cover computer manuals
Hard cover books
Paper/Manila file folders (Paperclips/Staples are okay)
White/pastel packing paper (**NO tissue**)
White boxboard or card stock
Soft drink cartons
Cereal box-type cardboard (remove inner packaging)
Paper bags or other brown paper (Non-wax coated)
Gray paperboard, boxboard, egg cartons
Dark-colored accordion files
Corrugated cardboard (flattens; remove staples)
Plastic containers/bottles (Recycle label # 1-7)
Glass bottles/jars (Any color)
Plastic bags (grocery store bags)
Aluminum (pie plates/trays with recycle label)
Soda cans
Water bottles
Metal can

UNACCEPTABLE ITEMS

NO Plastic transparencies or photographs
NO Metal spiral or plastic ring bindings
NO Candy wrappers or chip bags
NO Pizza boxes or other food containers
NO Tyvek (reinforced-fiber) or padded envelopes
NO Paper towels, napkins, or tissue paper
NO Dark-colored hanging files
NO Carbon paper (carbonless is OK)
NO Wax paper
NO Paper ream wrappers (most are plastic-coated or tan inside)
NO PLASTIC other than #1 PETE or #2 HDPE

**OUR RECYCLING PROGRAM IS
NOW SINGLE STREAM. ALL
ACCEPTABLE RECYCLING
MAY BE MIXED.**