

Delaware Electric Vehicle Charging Equipment Rebate Program: Description and Guidance

Purpose

The purpose of the Electric Vehicle Charging Equipment Rebate Program is to provide incentives for Delaware residents, businesses, and workplaces to purchase AC Level 2 electric vehicle charging equipment (EVSE) and to encourage the deployment of electric vehicles throughout the state. This program is aligned with Delaware's commitment to innovation in the transportation sector, reducing Delaware's dependence on foreign fuel sources, and improving Delaware's air quality. For more information on the clean vehicle rebate program and other rebate and competitive programs for the deployment of alternative fuel vehicles, please visit: www.de.gov/cleantransportation.

Program

Rebates of up to \$5,000 are available for AC Level 2 Electric Vehicle Charging Stations (EVSEs) for residential, commercial, and workplace locations. DC "Fast", Level 1, and Level 3 charging stations are not eligible under this program.

The rebate amounts available under this program are:

- Residential: 50% of the cost of the EVSE up to \$500
- Commercial: 75% of the cost of the EVSE up to \$2,500
- Workplace*: 75% of the cost of the EVSE up to \$5,000

*Eligible applicants for the workplace EVSE rebates include employers with 15 or more employees in a non-residential place of business.

Program Deadlines

Eligible electric vehicle charging stations must be purchased between November 1st, 2016 and June 30th, 2018 to qualify for a rebate under this iteration of the program. The program will continue until all funding has been exhausted or June 30th, 2018, whichever comes first.

Applicant Eligibility

- An applicant for a rebate must be:
 - A Delaware resident or,
 - Business, non-profit, and/or organization with physical address in Delaware or,
 - State agency or department, municipal government, and county government in the State of Delaware.
- Eligible applicants for the Workplace Electric Vehicle Charging Station rebates include employers with 15 or more employees in a non-residential place of business.

Applicants must submit the following documentation:

- A complete Electric Vehicle Charging Station application and,
- A proof of residency or operation in the state of Delaware:
 - A copy of the applicant's driver's license, or
 - A copy of a Military proof of service letter, or
 - A copy of an applicant's Delaware business license

- A copy of the sales slip for the charging station

In addition, the applicant must submit, ONLINE, a W-9 form, which can be found [here](#).

Charging Station Eligibility

- This rebate is for up to 75% of the total cost of the **physical charging station only**.
- Only Level 2 Charging Stations are eligible for a rebate
 - AC Level 2 chargers provide electricity to the Electric Vehicle by 240 volts (typical in residential applications) or 208 volts (typical in commercial applications). Level 2 chargers require the installation of a charging station and require a dedicated circuit of 20-100 amperes.

The following are **not** eligible for this rebate:

- Installation
- Construction costs
- Electrician services
- Costs of conduit and concrete
- Site improvements
- Shipping
- Taxes
- Real Property

Additional Guidelines

- Documents submitted should be legible and complete, with all necessary supporting documents. All incomplete or illegible documents will be returned to the applicant, leading to delays in rebate processing time.
- Eligible new electric vehicle chargers must be purchased between November 1st, 2016 and June 30th, 2018
- Electric vehicle chargers must be installed in the State of Delaware.
- Individuals are limited to one (1) rebate under this round of funding.
- Commercial properties, workplaces, and fleets are limited to six (6) rebates under this round of funding.
- Dual headed charging stations and/or charging stations with the capability of charging multiple vehicles at one time are considered two charging stations under the Electric Vehicle Charging Equipment Rebate Program.
- DNREC, or an authorized representative, may contact you in the future regarding driving and charging behavior, as well as overall electric vehicle driver satisfaction.

Tax Status of Electric Vehicle Charging Equipment Rebates

In order for applicants to receive a rebate, the applicant **MUST** submit a W-9 form [ONLINE](#). Any W-9 forms submitted with an application will be shredded immediately. The link to the State of Delaware W-9 online page is <https://w9.accounting.delaware.gov/W9form.aspx> . Applications will not be processed without this documentation.

Rebates may be considered taxable income by the IRS. Please consult your tax professional.

Apply for a Rebate

To apply for an Electric Vehicle Charging Equipment Rebate:

- Download an application from our website (www.de.gov/cleantransportation)
- Submit the completed application:
 - Via email to DNREC.Transportation@state.de.us
 - Via US mail to The Delaware Division of Energy and Climate, 100 W. Water Street, Suite 5A, Dover, Delaware, 19904.
- Applications must be signed by the applicant and all supporting documents must be submitted (see below).
 - Residential applicants:
 - Copy of your Delaware Driver's License (or Proof of Service for Military Applicants)
 - Copy of the sales receipt for the charging station
 - Completed application form
 - Commercial applicants:
 - Copy of your Delaware Business License
 - Copy of the sales receipt for the charging station(s)
 - Completed application form(s)
 - Please submit an application form for EACH charging station that is purchased.
 - Workplace applicants:
 - Copy of your Delaware Business License
 - Copy of the sales receipt for the charging station(s)
 - Completed application form(s)
 - Please submit an application form for EACH charging station that is purchased.

Frequently Asked Questions

Please visit www.de.gov/cleantransportation to see a list of Frequently Asked Questions. If you have additional questions, please email DNREC.Transportation@state.de.us