

Clean Vehicle Rebate Program: Frequently Asked Questions

[Application Questions.... Pg. 1](#)

[Eligibility Questions.... Pg. 3](#)

[General Questions.... Pg. 7](#)

[Application Questions](#)

Q. I purchased (or leased) a new alternative fueled vehicle, how do I apply for the rebate?

- A.** There are several ways to get an application for the Clean Vehicle Rebate Program:
- Visit the Clean Vehicle Rebate Program website at www.de.gov/cleantransportation for instructions or call the Delaware Division of Energy and Climate at 302-735-3480
 - Email at DNREC.Transportation@state.de.us
 - Click [here](#) to download an application

Q. What supporting documents do I need to submit with my application?

- A.** Applicants must submit the following documentation:
- A completed application, with all required fields completed
 - A proof of residency or operation in the state of Delaware:
 - A copy of the applicant's driver's license, or
 - A copy of a Military proof of service letter, or
 - A copy of an applicant's Delaware business license
 - A copy of the sales slip or lease agreement for the vehicle(s)

Applicants must also complete a W-9 form [ONLINE](#). Physical submissions of W-9 forms will not be accepted.

For more information, please see the "Step by Step Guide", which can be found at www.de.gov/cleantransportation.

Q. How can I receive my rebate?

A. There are two options for receiving a rebate through this program: 1) purchaser requests a rebate individually or 2) purchaser requests the rebate through a participating dealer.

If the purchaser is requesting a rebate separately from a dealership, they must submit the following documents in addition to the application form:

- 1) W-9 Form (Found here: <https://w9.accounting.delaware.gov/W9form.aspx>)
- 2) Final proof of payment
- 3) A Copy of Delaware State Driver's License (or Delaware Business license)

If the purchaser requests the rebate through a participating dealer, then the dealer will receive the rebate on behalf of the purchaser and should take the rebate off the sale price of your vehicle or off of your monthly car payments. With this method, the dealer is responsible for completing the application and ensuring that the required documents have been submitted.

Q. Which dealerships in Delaware are “participating dealers?”

A. While vehicles may be purchased from any dealership (including out of state dealerships), we have several “participating dealers,” in Delaware that are able to accept the Clean Vehicle Rebate on the customer's behalf and roll it into the customer's monthly lease or financing payments. The dealer will submit the application and complete all of the necessary documentation.

Participating Dealers include:

- AutoTeam Delaware
- Bayshore Ford
- Boulevard Ford
- Diver Chevrolet
- I.G. Burton
- Sheridan Ford
- Sheridan Nissan
- Willis Chevrolet/Buick
- Willis Ford
- Porter Auto Group
 - Porter Nissan
 - Porter Ford
 - Porter Hyundai
 - Porter Infiniti

For additional details please visit: www.de.gov/cleantransportation or call 302-735-3480 to ask about the participating dealers.

Q. I've decided to apply for a rebate individually. When should I expect to receive the rebate?

A. Please expect for the processing to take approximately 6-8 weeks after your completed application has been submitted. Please note: applications that do not have all of the required documents (including the W-9 form) will not be processed.

Q. I need help with my application. Who should I contact?

A. For assistance or if you have additional questions please contact:

DNREC State Street Commons
100 W. Water Street
Energy & Climate – Suite 5A
Dover, DE 19904
302-735-3480
Or Email at DNREC.Transportation@state.de.us

Q. Do I need to fill out a W-9?

A. In order for applicants to receive a rebate, the applicant **MUST** submit a W-9 form [ONLINE](#). Any W-9 forms submitted with an application will be shredded immediately. The link to the State of Delaware W-9 online page is <https://w9.accounting.delaware.gov/W9form.aspx> . Applications will not be processed without this documentation.

Rebates may be considered taxable income by the IRS. Please consult your tax professional.

Please note: Individuals should complete the form as a “New Vendor,” and complete the form with their information. These forms **MUST** be submitted online. Any W-9 form that is submitted with the application will immediately be shredded and the applicant will not be entered into the vendor system. To streamline the processing of your application, please ensure that it is completed online.

Q. How can I ensure that I’ve properly filled out the W-9 form?

A. Please see the “Step by Step Guide”, which shows which fields of the W-9 form should be completed. This guide can be found at www.de.gov/cleantransportation .

[Eligibility Questions](#)

Q. I received a rebate for an alternative fueled vehicle during the first year of the program (July 15, 2015-October 31, 2016). Am I eligible to apply for another rebate?

A. Yes. Individuals and businesses who received rebates for electric, propane and natural gas vehicles between July 15, 2015 and October 31, 2016 are eligible for rebates if they purchase or lease an additional, new, eligible vehicle between November 1, 2016 and June 30, 2018. Individuals are eligible for 1 rebate; businesses purchasing clean vehicles for their fleet are eligible for up to 6 rebates for vehicles, and 6 rebates for electric vehicle charging stations.

Q. I bought my vehicle from a Dealership outside of Delaware. Am I eligible for a rebate?

A. Yes. Vehicles purchased outside of Delaware are eligible for a rebate if the purchaser is a Delaware resident or Delaware based business and the new vehicle is registered for the first time in Delaware.

Q. I will be moving to Delaware soon, but my vehicle is registered in another state. If I transfer the registration of the vehicle to Delaware, can I apply for a rebate?

A. No. A vehicle's first registration must be in Delaware to be eligible for a rebate. Vehicles previously registered in another state are not considered "new" and are not eligible for rebates. No transfer registrations will be accepted.

Q. I wish to purchase an Electric or Plug-in Hybrid vehicle with a base MSRP over \$60,000, am I eligible for a rebate?

A. Yes. Vehicles with a base MSRP of over \$60,000 are eligible for a \$1,000 rebate.

Q: Are leased vehicles eligible for the clean vehicle rebate program?

A: Yes, leased electric, plug-in hybrid, propane, and natural gas vehicles are eligible for a rebate. For more information on vehicle eligibility, please see the Clean Vehicle Rebate Program Description and Guidance Document (found [here](#)).

To obtain a rebate for a leased vehicle, purchasers must apply through a licensed dealer. The dealer does NOT need to be one of the participating dealerships for the program. If an individual is applying for a rebate for a leased vehicle, they must submit the terms of agreement from the dealership with their application. Leased vehicles must have lease terms for no less than 3 years/36 months to be eligible for this program. All lease documentation must be approved and signed off by the dealer and submitted with the purchaser's application. Please contact a dealer for details and information on the leasing options.

Vehicles that fall into the class 7 and 8 category greater than 26,000lbs may be leased under the heavy duty vehicle rebate program. For more information, please see the Heavy Duty Information document (found [here](#).)

Q. Are fleets eligible for this program?

A. Yes, fleets are eligible and encouraged to apply for the rebate program. Each vehicle must have a completed individual application. Rebates are limited to six (6) vehicles per fleet. If a fleet received a rebate for vehicles during the first year of the program (July 15, 2015- October 31, 2016), they are eligible for six additional rebates in this round of funding.

Q. Are electric vehicle charging stations or equipment eligible for rebates?

A. Yes, Level 2 electric vehicle charging stations are eligible for the Electric Vehicle Charging Rebate Program. For more information on this rebate program please visit www.de.gov/cleantransportation .Participants of the Clean Vehicle Rebate Program are encouraged to also participate in the electric vehicle charging rebate program. However, individuals are limited to ONE rebate for electric vehicle charging stations, and fleets are limited to SIX rebates for electric vehicle charging stations per fleet.

AC Level 2 chargers provide electricity to the Electric Vehicle by 240 volts (typical in residential applications) or 208 volts (typical in commercial applications). Level 2 chargers require the installation of a charging station and require a dedicated circuit of 20-100 amperes.

Q. Are hybrid plug-in electric vehicles eligible for rebates in the rebate program?

A. Yes, hybrid plug-in electric vehicles are eligible for a rebate of up to \$1,500 as long the as the vehicle has the capacity to be to be plugged into a wall. Only new, leased, or retrofitted electric vehicles that can be plugged into an external power source are eligible for the rebates. Please consult [Fuel Economy.gov](http://FuelEconomy.gov) for more information on plug-in hybrid models that may qualify for this program.

Under this program, electric vehicles with gasoline range extenders, such as the Chevy Volt and the BMW i3 Rex, are considered plug-in hybrid vehicles. Therefore, they are eligible for a \$1,500 rebate. For a partial list of eligible vehicles and their subsequent rebate amounts, please visit www.de.gov/cleantransportation.

Q. Are other alternative fuel vehicles (E85, biodiesel, hydrogen, etc.) eligible for rebates under these rebate programs?

A. No. Only new, leased, or retrofitted plug-in electric, battery electric, dedicated natural gas, or dedicated propane vehicles are eligible for rebates. Vehicles that run on E85, biodiesel, hydrogen and other fuels are not eligible for a rebate.

Q. How can I be sure the new or leased vehicle I plan to purchase is eligible for the rebate?

A. Make sure the exact make and model of the vehicle you intend to purchase is listed on the Fueleconomy.gov and that the vehicle meets the requirements outlined in the eligibility requirements (which can be found in the Clean Vehicle Description and Guidance document).

You can also email DNREC.Transportation@state.de.us or visit www.de.gov/cleantransportation to view a partial list of eligible vehicles and their subsequent rebate amounts.

Q. Do electric motorcycles qualify for this rebate?

A. No. Electric motorcycles are not eligible for a rebate under the Clean Vehicle Rebate Program.

Q. Do School Buses and large Heavy Duty Vehicle qualify for this program?

A. No. School buses are not eligible for this program. However, heavy duty vehicles (class 7 and 8) are eligible for \$20,000 under the Heavy Duty Vehicle Rebate Program. More information on this program can be found on our website (www.de.gov/cleantransportation)

Q.. Can I apply for both the federal tax credit and this rebate program for the purchase of my vehicle?

A. Yes. Applicants for the state rebate can also apply for a federal tax credit. This program is not associated with the federal tax credit that is available for electric vehicles. The applicant is responsible for understanding the requirements and applying for the federal tax credit program. Questions regarding the federal tax credit should be directed to the Internal Revenue Service (IRS) or to a tax professional. The [IRS website](#) provides details on how to qualify and apply for the federal tax credit.

For questions related to the taxability of the federal tax credit as well as the Delaware Clean Transportation rebate, please consult with a tax professional.

Q. I bought an alternative fueled vehicle retrofit kit online and want to modify my car. Will I receive a rebate for this work?

A. No, all vehicle retrofits must be completed by a U.S EPA or California Air and Resources Board (CARB) certified retrofit company in Delaware in order to be eligible for the rebate. Currently, AutoPort Inc. is the only certified retrofitter in this program.

Auto Port Inc.
203 Pigeon Point Road, New Castle, DE 19720
Phone: 302-658-5100
E-mail: AutoPort@autoportinc.com

Q. I lost the sales invoice showing my vehicle purchase; can I still apply for the rebate?

A. Applications cannot be accepted without all required supporting documents and signatures. The sales invoice (for a purchase)-OR- a lease agreement (for a lease) for your vehicle is required as is the dealer owner or dealer manager signature. It is up to the applicant to ensure completeness of the application. All incomplete applications will be returned to the sender.

Q. I am an active duty military member who is stationed in Delaware. Am I eligible for a rebate?

A. Active duty military members stationed in Delaware with a temporary Delaware residential address, but with permanent residency in another state are eligible to apply and may use a proof of service letter in lieu of other proof of residence documentation.

General Questions

Q. What is the difference between a Battery Electric and a Plug-in Hybrid Electric Vehicle?

- A.** According to the U.S. Department of Energy:
- Battery Electric Vehicles run on electricity only. They are propelled by one or more electric motors powered by rechargeable battery packs. These cars “re-fuel,” by plugging into the wall or a charging station. Examples of Battery Electric Vehicles include the Nissan Leaf, BMW i3, and the Kia Soul EV.
 - Plug-in Hybrid Electric Vehicles can be charged by plugging into an electrical outlet or charging station, but also have an engine or generator that is fueled by gasoline. Under this rebate program, Plug-in Hybrids include electric vehicles with gasoline range extenders. Examples of Plug-in Hybrids include the Chevy Volt, Ford Fusion Energi, and BMW i8.

Q. What is a Vehicle to Grid Vehicle?

A. A Vehicle to Grid Vehicle (V2G) is defined as a vehicle that “...has the ability for 2-way power flow between the vehicle and the electric grid, as well as the communications hardware and software that allow for the external control of battery charging and discharging by an electric distribution company, electric supplier, PJM interconnection, or an aggregator.”

V2G capable vehicle must be completed by a U.S EPA or California Air and Resources Board (CARB) certified retrofit company in Delaware in order to be eligible for the rebate. Currently, AutoPort Inc. is the only certified retrofitter in this program.

Auto Port Inc.
203 Pigeon Point Road, New Castle, DE 19720
Phone: 302-658-5100
E-mail: AutoPort@autoportinc.com

Q. Where can I find information on these vehicles and what kind would work best for me?

A. There are many excellent sites for information on these alternatively fueled vehicles. Below is a list of some starting points for your research about alternatively fueled vehicles.

<http://www.fueleconomy.gov>

<http://www.pluginamerica.org>

<http://www.afdc.energy.gov>

If you have any additional or specific questions, please email
DNREC.Transportation@state.de.us

Q. Where can I find charging stations, propane fueling tanks, or natural gas stations?

A. The Department of Energy has an extensive database of alternative fuels, including maps of the locations of these refueling stations. Please visit www.afdc.energy.gov for more information.

For electric vehicles, there are also several apps that you may download on your phone to find EV charging station's, such as PlugShare ([Android](#) or [iPhone](#)) or ChargePoint ([Android](#) or [iPhone](#))