

Delaware Energy Efficiency Advisory Council Meeting

Public Service Commission Hearing Room – Dover, DE

March 9, 2016

Meeting Minutes

EEAC Council Members

Robert Underwood – present
Glenn Moore – present
Mark Nielson – present
Scott Lynch – present
Bill O'Brien – present
Harris McDowell - absent
Carl Johnson – absent
Amy Roe – present
Sanjay Kapuria – absent – designee present
Maureen Duffy (phone)
Cassandra Marshall – absent
John Sykes – present (phone)
Humberto Caldelas – absent
Joe Schorah – absent

Consultants in Attendance

Eric Belliveau, Optimal Energy (phone)
Jeff Loiter, Optimal Energy

Mike Guerard, Optimal Energy

Attendees

Tony DePrima, DE SEU
Andrea Maucher, DE Public Advocate (phone)
Tom Noyes, DNREC
Edward Synoski, DNREC
Wayne Hudders, Delmarva Power
Todd Goodman, Delmarva Power
DJ Sneeringer – Delmarva Power
Kevin Warren – Warren Energy Engineering
Sarah Hardy – Chesapeake Utilities
Tim Pettit, DNV-GL
Jeff Byers, DNV-GL
Ed Schmidt, MCR Perf. Solutions (phone)
Susan Komornik, Lockheed Martin

Welcome and Introductions – Robert Underwood called the meeting to order and presented the agenda.

Council business, planning, and general discussion

- **Meeting Minutes** – The meeting did not have a quorum present in-person and the approval of the February 10, 2016 minutes was deferred to the April 13, 2016 meeting.
- **Annual Report** – Rob Underwood distributed copies of the 2015 EEAC annual report.
- **EM&V Regulations** – Rob Underwood updated the group on the EM&V regulations specifically as to the Technical Reference Manual (TRM) being included in the actual regulations as opposed to only being referenced in them.

Program Plan Presentations – Representatives from the Delaware Municipal Electric Corporation (DEMEC) and the Delaware Electric Cooperative (DEC) gave presentations reviewing the current drafts of their individual energy efficiency program portfolios. Updates were given on both planned programs and the possible savings that may be achieved from the programs. DEMEC and DEC will continue to work on their individual program portfolio plans including working with Optimal Energy on refining them to a more detailed level.

Program Plan Updates – The SEU reported that they are working on finalizing an arrangement with DNREC by which they will provide funding for the Energy Efficiency Investment Fund (EEIF) specifically targeted at not-for-profit applicants. Delmarva Power reported that they are working on refining their plan including the addition of a cost recovery mechanism and that it will be presented at the April or May meeting. Chesapeake Utilities reported that they are continuing to work with their consultant on identifying cost effective programs including the possible addition of a program in conjunction with Dover Air Force Base.

Next Meeting – The next meeting will be held on April 13, 2016, from 1:00pm – 3:00pm in the Public Service Commission Hearing Room at 861 Silver Lake Blvd, Dover, DE 19904. To participate by phone please call 1-877-366-0711 and enter participant code 96520857.

Copies of the meeting materials have been posted on the DNREC website:

<http://www.dnrec.delaware.gov/energy/information/otherinfo/Pages/EEAC/Council.aspx>