

# Delaware Energy Efficiency Advisory Council Meeting

Public Service Commission, Dover, DE

December 9, 2015

## Meeting Minutes

### EEAC Council Members

Robert Underwood – present  
Glenn Moore – present  
Mark Nielson – present  
Scott Lynch – present  
Bill O’Brien – present (phone)  
Harris McDowell - absent  
Carl Johnson – absent  
Amy Roe – present  
Sanjay Kapuria – designee (Brian Asher) - absent  
Cassandra Marshall – absent  
John Sykes – designee (Lisa Locke) - present  
Humberto Caldelas – absent  
Joe Schorah – present (phone)

### Consultants in Attendance

Eric Belliveau, Optimal Energy  
Cliff McDonald, Optimal Energy

### Attendees

Tom Noyes, DNREC  
Tony DePrima, DE SEU  
Andrea Maucher, DE Public Advocate (phone)  
Edward Synoski, DNREC  
Wayne Hudders, Delmarva Power  
Todd Goodman, Delmarva Power  
Crystal Nagyiski – DEMEC  
Diana DeAngelis, Delmarva Power  
DJ Sneeringer, Delmarva Power  
Stephanie Herron – Sierra Club  
Anna Lising – Opower  
Ricky Gratz – Opower  
Maureen Duffy – Jaykal  
Kerry Hollenbeck – ICFI  
Kevin Warren – Warren Energy  
Bridget Shelton – Delmarva Power

**Welcome and Introductions** – Robert Underwood called the meeting to order and presented the agenda.

### Council business, planning, and general discussion

- **Meeting Minutes** – The meeting minutes from the November 9, 2015 EEAC meeting were voted on and adopted with minor edits as to the attendance list reflecting a few others who were actually present at the meeting.
- **EM&V Regulations** – Rob Underwood informed the Council that DNREC staff met with the AG Office regarding our regulations; additional edits were being made; and that at present, we will not need to include the TRM in the actual regulations.
- **2015 Accomplishments** – Rob Underwood discussed some of the Council accomplishments for 2015 including how we laid a good foundation for program launch in 2016; adopted goals; reviewed both regional and national best practices; and worked extensively on the EM&V regulations.

**Council Discussion – Annual Report –** Optimal Energy led a discussion that included an outline of the format of the 2015 EEAC Annual Report. Rob Underwood reported that we were on track to complete the report by the end of calendar year deadline.

**Council Discussion – Review of EEIF Program Plan –** Optimal Energy gave a presentation on the Energy Efficiency Investment Fund program plan. The presentation included a discussion on analysis methodology; data sources; categories of benefits; and output table examples. Optimal also stated that moving forward decisions would have to be made about how all program administrators will address avoided costs and net to gross ratios. During this portion of the meeting, all other program administrators, except DEMEC, also confirmed that their plans would be ready for review in January of 2016.

**Next Meeting –** The next meeting will be held on January 13, 2016, from 1:00pm – 3:00pm in the Public Service Commissioner Hearing Room at 861 Silver Lake Blvd., Dover, DE 19901. To participate by phone please call 1-877-366-0711 and enter participant code 96520857.

Copies of the meeting materials have been posted on the DNREC website:  
<http://www.dnrec.delaware.gov/energy/information/otherinfo/Pages/EEAC/Council.aspx>