

2017 Renewable Resource Program Instructions

Division of Energy and Climate – 100 W. Water Street, Suite 5A - Dover, Delaware 19904

Email: DNREC_GreenEnergyProgram@state.de.us – Website: <http://de.gov/greenenergy>

Application Process:

- 1. Review program requirements.** Regulations can be found on the Delaware Energy Office website: http://www.dnrec.delaware.gov/energy/services/GreenEnergy/Pages/CoopGEP_F.aspx
- 2. Select a qualifying technology.** Qualifying technologies include geothermal, photovoltaic, solar water heating, and wind turbines.
- 3. Select a Green Energy Program Participating Contractor to install your system.** The Green Energy Program maintains a list of participating contractors on the program website.
- 4. Install your system**
- 5. Submit Renewable Resource Program grant application** and required supporting documentation between January 23 and 27, 2017. A complete application includes the following:
 - Completed 2017 Renewable Resource Program Grant Application
 - Copy of recent electric bill for the installation address
 - Copy of detailed final sales invoice(s) – must show system capacity/size, model information, and confirm system has been paid in full
 - Plot diagram
 - Copy of final interconnection approval **(PV and Wind Applicants Only)**
 - Copy of geothermal well permit(s) - **(Geothermal Applicants Only)**

Application Review and Applicant Notification Process

1. All systems must meet all program requirements as set by the Delaware Electric Cooperative.
2. Green Energy Program Staff will complete technical review of applications submitted between January 23 and 27, 2017. Complete applications will be ranked by final interconnection date (PV and wind) or geothermal well permit date and submitted to the Delaware Electric Cooperative for funding approval.
3. The Delaware Electric Cooperative reserves funding for approved applications.
4. All applicants will receive a letter notifying them of the approval status of their application.
5. Approved applications will be forwarded to the Delaware Electric Cooperative for entry into the payment queue. Denied applications will be returned to the applicant.

Payment Queue Information

1. Grant payment will be issued by the Delaware Electric Cooperative.
2. All approved applications are sent to the Delaware Electric Cooperative for entry into the delayed payment queue.
3. The Delaware Energy Office processes applications and conducts technical reviews only. Please contact the Delaware Electric Cooperative regarding grant payment timelines and program funding issues. The contact for the Renewable Resource Program is Mark Nielson: 302-349-3147 or mnielson@decoop.com.
4. The delayed payment queue is posted on the Cooperative's website: <http://www.delaware.coop/energy-saving-programs/energy-grants>. Applications are listed by Grant ID. Only projects that have been approved for payment appear on this list.