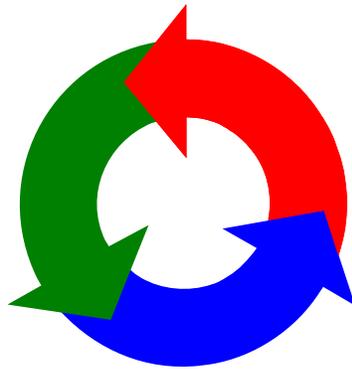


DELAWARE WATER POLLUTION CONTROL REVOLVING LOAN FUND



PROGRAM REQUIREMENTS

Department of Natural Resources and Environmental Control
Division of Water Resources
Financial Assistance Branch
89 Kings Highway
Dover, DE 19901

Last revision: February 2010

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SUBPART A
Delaware Prevailing Wage Regulations

The Project or Program to which the work covered by this contract pertains to is being assisted by the State of Delaware and the following provisions are included in this Contract pursuant to the provisions applicable to such Clean Water State Revolving Loan Fund (CWSRF) Program. Loan recipients or engineering representatives are to verify with the State of Delaware Department of Labor to the appropriate wage determination before they go out for competitive bidding.

Delaware Prevailing Wage Regulations, Worker Classifications, Current Prevailing Wage Rates and forms may be found at:

<http://www.delawareworks.com/industrialaffairs/services/LaborLawEnforcementInfo.shtml#pw1>

or by contacting:

State of Delaware
Department of Labor
Division of Industrial Affairs
225 Corporate Blvd. Suite 104
Newark, DE 19702
Telephone No. (302) 761-8200

Weekly sworn payroll forms are also to be submitted to the same address.

**SUBPART B:
Equal Opportunity Clause (41 CFR 60-1.4)**

A. Executive Order 11246 (Applicable to Contracts/subcontracts above \$10,000).

1. During the performance of this contract the contractor and all subcontractors agree as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin, such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection of training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - b. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.
 - c. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - d. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - e. The contractor will furnish all information and reports required by the Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
 - f. In the event of the contractors' noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- g. The contractor will include the portion of the sentence immediately preceding Paragraph (1) and the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

SUBPART C:
Certification of Non-segregated Facilities (41 CFR 60-1.8)

Bidders and offerers are cautioned as follows: By signing this bid or offer, the bidder or offerers will be deemed to have signed and agreed to the provisions of the "Certification of Nonsegregated Facilities" in this solicitation. The certification provides that the bidder or offerer does not maintain or provide for his employees facilities which are segregated on a basis of race, creed, color, or national origin, whether such facilities are segregated by directive or on a de facto basis. The certification also provides that he will not maintain such segregated facilities.

SUBPART D

Disadvantaged Business Enterprise Regulations for Loan Recipients, Prime Contractors and Subcontractors (CFR Title 40, Part 33)

A. Introduction

EPA's Disadvantaged Business Enterprise (DBE) rule applies to procurement actions funded in part by EPA assistance agreements awarded after May 27, 2008. Loan recipients, their prime contractors and DBE subcontractors are responsible for complying with these regulations during procurement of construction contracts, equipment purchase orders, service agreements (engineering, inspection, legal, etc) and supplies. A list of Fair Share Objectives, the Six Good Faith Efforts, responsibilities for loan recipients, prime contractors and DBE subcontractors and appendices A, B, C and D are as follows:

B. Fair Share Objectives

The DBE fair share objectives for the loan recipients and prime contractors of the Delaware State Revolving Fund Program (SRF) which includes Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs) is as follows:

	<u>MBE - %</u>	<u>WBE - %</u>
1. Construction	2.49	3.69
2. Goods/Equipment Combined	11.69	12.62
3. Services	4.85	3.62
4. Supplies	2.41	2.41

The above goals are not a quota and apply to DBE participation only.

C. Six Good Faith Efforts:

1. Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities; including placing qualified DBEs on solicitation lists and soliciting them whenever they are potential sources.
2. Make information on forthcoming opportunities available to DBEs. Adjust time frames and delivery schedules to encourage participation by DBEs. Advertise for bids and proposals for at least 30 calendar days before bid closing date, unless circumstances require a shorter advertising period.
3. Divide total requirements of the project, when economically feasible, to permit maximum DBE participation.

4. Encourage contracting with a consortium of DBE's when a contract is too large for one of these firms to handle individually.
5. To obtain lists of DBE firms, use the services of the Delaware Department of Transportation (DelDOT), the United States Small Business Administration (SBA), and the Minority Business Development Agency (MDBA) of the U.S. Department of Commerce.
6. Require the prime contractor to follow steps 1 through 5, if prime contractor will be sub-contracting parts of the contract work.

D. Loan Recipient's Responsibilities

1. Adopt the fair share objectives of the State of Delaware revolving loan fund (SRF) or conduct an Availability Analysis of local DBE resources and negotiate fair share objectives with EPA Region III Office of Policy and Management. Loan recipients who receive a loan of \$250,000 or less are exempt from adopting fair share objectives. This exemption from adopting fair share objectives does NOT exempt a loan recipient from the other DBE responsibilities.
2. Include a copy of Appendix A from the DBE regulations in each contract with prime contractor (for construction, engineering, equipment purchases, etc) which is fully or partially funded with a SRF loan subjective to DBE requirements.
3. Apply the six good faith efforts during procurement of construction, equipment, services, and supplies in each contract which is fully or partially funded with a SRF loan subjective to DBE requirements.
4. Require the prime contractor to complete all applicable items on the lists of Prime Contractor's Pre-award and Post-Award Responsibilities under section E of this subpart. In addition, the request for bids/proposal should define which items need to be included in the bid opening envelope and if necessary, a time frame for submitting additional forms to complete the bid package. State procurement laws and policies may define the bidding requirements that need to be followed by the recipient.
5. Report semiannually DBE participation achievements to the State of Delaware SRF using EPA form 5700-52A, even if the reports are negative reports. Reports are due no more than 30 days after March 31 and September 30. Report must be submitted until the final loan payment is made.

6. Maintain records documenting compliance achieved with the requirements of the DBE regulations, including documentation of the SRF loan recipient and its prime contractor's good faith efforts. Documents to be maintained include solicitation lists, evidence of contacts with DBEs (copies of letters, telephone memos, e-mails), explanations of decisions, EPA forms 6100-3 and EPA 6100-4, bidders list for designated SRF projects, copy of advertisements and copies of EPA forms 5700-52A.
7. Maintain a list of all firms (not just DBEs) that bid or provided a quote on prime contracts and subcontracts. The list must include:
 - (a) Entity's name and point of contact;
 - (b) Mailing address, telephone number, e-mail address;
 - (c) The procurement on which the entity bid or quoted and when the bid or quote was provided;
 - (d) Entity's status as a DBE or non-DBE

The list must be maintained until the end of the project period (e.g., construction period or as long as receiving funds from the SRF).

E. Prime Contractor Pre-Award Responsibilities

1. Apply the six good faith efforts, if the prime contractor awards subcontracts.
2. Continue to apply the six good faith efforts even if the prime contractor has achieved the fair share objectives.
3. Provide EPA form number 6100-2 –*DBE Program Subcontractor Participation Form* and EPA form number 6100-3 –*DBE Program Subcontractor Performance Form* to each DBE subcontractor selected. These forms are included in Appendix D of this subpart or may be downloaded from EPA's Office of Small Business Programs website: <http://www.epa.gov/osbp/grants.htm>. EPA form number 6100-3 must be completed by each selected DBE subcontractor and submitted back to the prime contractor so the form can be included in the bid package.
4. Complete EPA form number 6100-4 - *DBE Program Subcontractor Utilization Form*. This form is also included in Appendix D of this subpart or may be downloaded from EPA's Office of Small Business Programs website: <http://www.epa.gov/osbp/grants.htm>. EPA form number 6100-4 must be completed by the prime contractor and included in the bid package.
5. Submit EPA form 6100-3 and 6100-4 to SRF loan recipient with bid package or proposal.

F. Prime Contractor Post-Award Responsibilities

1. Pay subcontractors for satisfactory performance no more than 30 days from the prime contractor's receipt of payment from the SRF loan recipient.
2. Notify the SRF loan recipient in writing prior to termination for convenience of a DBE subcontractor.
3. Employ the six good faith efforts if soliciting a replacement subcontractor after a DBE subcontractor fails to complete work under the subcontract for any reason.
4. Semiannually (on March 31 and September 30) inform the SRF loan recipient of DBE participation achieved for the required reporting.
5. Maintain records documenting compliance with DBE regulations, including documentation of the contractors good faith efforts

G. DBE Subcontractor's Responsibilities

1. Obtain certification as a DBE. Self certification is NOT acceptable for EPAs DBE program. DBE firms may be certified by the Small Business Administration (SBA), the State of Delaware Department of Transportation (DeIDOT), or by a State, locality or independent private organization provided their applicable criteria match SBA applicable Business Development Program regulations.
2. May submit EPA form 6100-2-*DBE Subcontractor Participation Form* to Ms. Romona McQueen, EPA region III DBE Coordinator. This form gives a DBE an opportunity to describe the work they received from the prime contractor, how they were paid and any other concerns they may have.
3. Must complete EPA form 6100-3-*DBE Program Subcontractor Performance Form*, and submit it to the prime contractor soliciting services from the subcontractor.

APPENDIX A:
DBE Rule Term and Condition

The following term and condition must be included in each procurement contract signed by an EPA loan recipient and their contractors:

The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 40 CFR part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the contractor to carry out these requirements is a material breach of this contract which may result in termination of this contract or other legally available remedies.

Contractor: _____

Authorized Representative: _____

Date: _____

APPENDIX B

Examples of Good Faith Efforts

A. Loan Recipient

1. **Effort 1:** Awareness covers a variety of activities, including direct solicitation through mailings, phone calls or e-mails, advertizing through publications (newspapers, journals or Dodge reports) and/or listing on websites. Loan recipients should maintain the solicitation list and a narrative statement which explains how the contacts were selected as part of their DBE documentation.
2. **Effort 2:** Soliciting (advertizing) should include a minimum 30-calender days advertizing period. A publisher's affidavit is typically used to document the 30-day advertizing period. If the recipient deviates from this minimum, they should document the reasons for a shorter solicitation period.
3. **Effort 3:** Dividing the total project into smaller tasks is an option that needs to be considered on a project by project basis. A \$100 million waste water treatment plant project may have no economic advantage if it is broken down into smaller contracts whereas a \$10 million sewer collection system project may easily be broken down into several contracts. Dividing a project based on contractors discipline such as electrical HVAC (Heating, Ventilation and Air Conditioning) would be a measure of compliance with this effort.
4. **Effort 4:** Encouraging contracting with DBE consortium could be as simple as stating this option in the bid advertisement (newspaper notice), solicitation letters to DBEs, and/or in the instruction to bidders section of the specifications.
5. **Effort 5:** Contacting the State of Delaware DOT (DeIDOT) or any State of Delaware Certifying Office for a list of certified DBE firms would be appropriate.
6. **Effort 6:** This part may be complied with by incorporating the SPECIAL NOTICE – Appendix C into the bidding documents.

B. Prime Contractors, if Subcontracting

1. **Effort 1:** The prime contract will place DBE's on the solicitation list. A prime contractor may have a limited amount of time to solicit subcontractors because of the 30-day advertisement period for the prime contract. The new regulations require the prime contractor to submit EPA forms 6100-3 and 6100-4 with the bid package. These forms will be part of the contractor's Good Faith Effort documentation.

2. **Effort 2:** The prime contractor will determine the time frames and delivery schedules for the contract. The prime contractor may have less than 30-days to solicit subcontractors. Depending upon the type of work being subcontracted, the time frame and delivery schedules can determine the availability of DBEs.
3. **Effort 3:** The prime contractor has to determine if the total requirements can be divided to allow smaller DBE firms to compete for the work.
4. **Effort 4:** Encouraging contracting with a consortium of DBEs when a subcontract is too large for one DBE firm to handle.
5. **Effort 5:** Prime contractors should be in contact with the State of Delaware DOT (DelDOT), Small Business Administration (SBA) and other Certifying Offices to develop their solicitation lists.
6. **Effort 6:** Not applicable to prime contractors.

APPENDIX C:

SPECIAL NOTICE: Insert into the Instructions for Bidders

- A. This is to advise bidders of the requirements of this program regarding the “Good Faith Efforts” necessary to be deemed a responsive and responsible bidder. The Federal Register Part 40 CFR 33.301 requires these Good Faith Efforts in procurement actions to assure that Disadvantaged Business Enterprises (DBE) are made aware of procurement opportunities in construction, equipment, services and supplies under EPA financial assistant agreements.
1. Ensure DBE’s are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities by placing qualified DBE’s on solicitation lists whenever they are potential sources.
 2. Establish delivery schedules, where the requirement permits to encourage participation by DBE’s. The loan recipient should allow a 30-day minimum advertising period for bidding.
 3. Dividing total requirements, when economically feasible, into small tasks or quantities, to permit maximum participation of DBE’s.
 4. Encourage contracting with a consortium of DBE’s when a contract is too large for one of these firms to handle individually.
 5. Using the services and of the Delaware Department of Transportation (DelDOT), the United States Small Business Administration (SBA), and the Minority Business Development Agency (MDBA) of the U.S. Department of Commerce.
 6. Require the prime contractor, if subcontracts are to be let, to take steps 1-5.

APPENDIX D: EPA FORMS

- A. DBE Subcontractor Participation Form – **EPA FORM 6100-2**
- B. DBE Subcontractor Performance Form- **EPA FORM 6100-3**
- C. DBE Subcontractor Utilization Form- **EPA FORM 6100-4**



Environmental
Protection Agency

OMB Control No: 2090-0030
Approved: 05/01/2008
Approval Expires: 01/31/2011

**Disadvantaged Business Enterprise Program
DBE Subcontractor Participation Form**

NAME OF SUBCONTRACTOR¹	PROJECT NAME
ADDRESS	CONTRACT NO.
TELEPHONE NO.	EMAIL ADDRESS
PRIME CONTRACTOR NAME	

Please use the space below to report any concerns regarding the above EPA-funded project (e.g., reason for termination by prime contractor, late payment, etc.).

CONTRACT ITEM NO.	ITEM OF WORK OR DESCRIPTION OF SERVICES RECEIVED FROM THE PRIME CONTRACTOR	AMOUNT SUBCONTRACTOR WAS PAID BY PRIME CONTRACTOR

_____	_____
Subcontractor Signature	Title/Date

¹Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



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Protection Agency

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Approval Expires: 01/31/2011

Disadvantaged Business Enterprise Program DBE Subcontractor Participation Form

The public reporting and recordkeeping burden for this collection of information is estimated to average fifteen (15) minutes. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed EPA DBE Subcontractor Participation Form to this address.



Environmental
Protection Agency

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**Disadvantaged Business Enterprise Program
DBE Subcontractor Performance Form**

NAME OF SUBCONTRACTOR ¹		PROJECT NAME
ADDRESS		BID/PROPOSAL NO.
TELEPHONE NO.		E-MAIL ADDRESS
PRIME CONTRACTOR NAME		
CONTRACT ITEM NO.	ITEM OF WORK OR DESCRIPTION OF SERVICES BID TO PRIME	PRICE OF WORK SUBMITTED TO PRIME CONTRACTOR
<p>Currently certified as an MBE or WBE under EPA's DBE Program? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Signature of Prime Contractor Date _____ Print Name Title _____</p> <p>Signature of Subcontractor Date _____ Print Name Title _____</p>		

¹Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



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Disadvantaged Business Enterprise Program DBE Subcontractor Performance Form

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Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed EPA DBE Subcontractor Performance Form to this address.



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**Disadvantaged Business Enterprise Program
DBE Subcontractor Utilization Form**

BID/PROPOSAL NO.	PROJECT NAME
NAME OF PRIME BIDDER/PROPOSER	E-MAIL ADDRESS
ADDRESS	
TELEPHONE NO.	FAX NO.

The following subcontractors¹ will be used on this project:			
COMPANY NAME, ADDRESS, PHONE NUMBER, AND E-MAIL ADDRESS	TYPE OF WORK TO BE PERFORMED	ESTIMATE D DOLLAR AMOUNT	CURRENTLY CERTIFIED AS AN MBE OR WBE?

I certify under penalty of perjury that the forgoing statements are true and correct. In the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302(c).

_____	_____
Signature of Prime Contractor	Date
_____	_____
Print Name	Title

¹Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.



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Disadvantaged Business Enterprise Program DBE Subcontractor Utilization Form

The public reporting and recordkeeping burden for this collection of information is estimated to average fifteen (15) minutes. Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed EPA DBE Subcontractor Utilization Form to this address.

SUBPART E

Civil Rights Act of 1964

The contractor and any subcontractors shall not, on the grounds of race, color, or national origin, or sex, exclude from participation in, deny the benefits of, or subject to discrimination any person under any program or activity receiving Federal financial assistance.

SUBPART F

Section 13 of PL 92-500; Under the Federal Water Pollution Control Act; Rehabilitation Act of 1973; PL 93-112; and Age Discrimination Act of 1975

The contractor and any subcontractors shall not on the ground of race, color, national origin, or sex, exclude from participation in, deny the benefits of, or subject to discrimination any person or activity funded in whole or in part with Federal funds. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to any otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 shall also apply to any such program of activity.

SUBPART G

Required Provisions of 40 CFR Part 31 Subpart C

A. Contracts awarded in excess of \$10,000

1. Equal Employment Opportunity Clause

- a. The contractor agrees to comply with Executive Order 11246, entitled Equal Employment Opportunity, "as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60).

B. Contracts awarded in Excess of \$100,000

1. Violating Facilities Clause

- a. The contractor agrees to comply with all applicable standards, orders or requirements issued under section 306 of the Clean Air Act (42 U.S.C 1857 (h), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and EPA regulations (40 CFR Part 15) which prohibits the award of this contract to facilities included on the EPA List of Violating Facilities. The contractor shall report violations to EPA.

SUBPART H

Suspension and Debarment and Other Responsibility Matters

The Project or Program to which the work covered by this contract pertains to is being assisted by the State of Delaware and the following provision is included in this Contract pursuant to the provisions applicable to such SRF Program. Loan Recipients or engineering representatives are to refer to the “List of parties excluded from Federal Procurement and Nonprocurement Programs” to insure that the contractor or subcontracts are not on this list. A copy of the list may be obtained from the World Wide Web at www.epls.gov or by calling (202) 512-1800 or by writing to this address:

Superintendent of Documents
U.S. Government Printing Office
Washington, DC
20402

ACCESS TO PROJECT SITE

The Contractor shall allow representatives of U.S. EPA and the State of Delaware DNREC access to the project site.

PROJECT SIGN

The contractor shall provide and erect a sign at a prominent location at each construction site. The sign and location shall be approved by the Engineer. The sign shall be prepared in accordance with the attached detailed instructions. It shall be the responsibility of the Contractor to maintain the sign in good condition throughout the life of the project.

The sign wording shown on Figure 1 is an example only and must be adapted to suit each project. The Contractor shall be responsible for obtaining the appropriate wording from the Engineer.

**WORKING FOR YOU TO PROVIDE CLEAN WATER
FOR TODAY & TOMORROW**

NAME OF PROJECT

**PROJECT NO. xxxx-xx
Name of Engineering Firm**

FUNDING PROVIDED BY:

**Funding Source
Funding Source
Funding Source
Total Project Costs**

DIVISION OF WATER RESOURCES

**\$xx,xxx,xxx
\$xx,xxx,xxx
\$xx,xxx,xxx
\$xx,xxx,xxx**



CONSTRUCTION SITE SIGN REQUIREMENTS

Sign Dimensions: 1200 x 2400 x 19 mm (4' x 8' x 3/4") Exterior Plywood (A-B Grade).

1st four lines are 4 inches in height; remaining lines are 2 inches in height.

DNREC Logo is to be the standard colors – decal to be provided by the Financial Assistance Branch.

Black letters on white background with 3 inch border around the perimeter in dark blue. Place bottom of sign 36 inches to 48 inches above grade to permit public viewing.

Provide adequate support for sign.

**EXAMPLE
Figure 1**