Delaware Aquatic Resources Education Center
Mallard Lodge Facility Reservation Request Form

To request a reservation, this form must be completed and mailed, emailed or faxed to AREC staff (see below):

Contact Person: _____

Group/Organization:[1] _____

Street Address: _____

City: _____ State: _____ Zip: _____

Work phone #: _____ Cell phone #: _____

Email address (please print neatly!): _____

Type of Facility Use (Check one): ____ Aquatic-Education related[2] (weekdays or weekends, Mar. 1 – Nov. 30) ____ Non-Aquatic-Education related (weekdays only, Mar. 1 – Nov. 30)

Group Level (check): ____ Elementary ____ Middle School ____ High School ____ College ____ Adult

Number of participants in group: _____ Adults _____ Students/Youth

Requested Dates: 1st choice _____ 2nd choice _____

Number of days: ____ Number of nights: ____ Arrival time (day 1): _____ Departure time (last day): _____

1 ARE Facilities are only available for use by governmental agencies or environmental/conservation/education organizations. They are not available for use by other groups or for parties or other non-work-related activities.

2 Our Federal grant funding requires that approved Aquatic Education users of the facilities feature an agenda that is geared in large measure to the aquatic environment, such as fishing, wetland studies, water quality sampling, and other such activities. Approved aquatic-ed. users pay a reduced group rate ($50/day + $50/night) for use of the facilities in comparison to non-aquatic education users ($175/full day/night, $100/half-day). Aquatic-ed. group leaders are required to attend an orientation workshop as a condition for facilities use.

As soon as possible after submission of your request, an AREC staff person will notify you (typically by email) regarding availability of facilities for the dates requested. At that time additional information and forms will be sent to you to clarify what is required for confirmation/completion of your reservation.
Please direct questions or inquiries to Pearl Franklin at (302) 735-8689; pearlie.franklin@state.de.us
This form should be sent to Pearl's attention via email, FAX (302-653-3431) or US Mail to:
Aquatic Resources Education Center, 4876 Hay Point Landing Road, Smyrna, DE 19977

Signature: _____ Date: _____