The Delaware Green Lodging program is the Department of Natural Resources and Environmental Control and the Delaware Hotel & Lodging Association's initiative to promote pollution prevention (P2) practices in the tourism and hospitality industry. Green Lodging encourages hotels, resorts and other hospitality operations to be aware of their impact on the environment and to take step to reduce these impacts and save their facility MONEY! Green Lodging is a non-regulatory program, and participation is completely voluntary and free of charge. Let us know what you are doing and we will help you let your customers know about the good things you are doing for the environment. They don't need to know that you're saving money at the same time.

To Join.   Simply fill out this checklist and mail/fax/email into the Delaware P2 Program at the addresses below. If you are doing the basic practices, then you are IN the Delaware Green Lodging program. It's that easy! Your facility will be featured on the P2 website and on the DHLA Green Lodging website.

Basic Practices. These are the minimum requirements for all Delaware Green Lodging participants. To quality, you must check all of the Basic Practices. Please feel free to contact us with any questions or include an explanation if for some reason you are unable to implement these.

Simply mark (X) on any of the practices that your facility uses:

_____**Optional Linen Service.** Sheets and towels are not automatically changed every day during your stay, thus decreasing usage of water, energy and harmful detergents.

_____**Recycling.** Recycling is the most visible sign to your guest that you are green. You should strive to at least provide the opportunity for guests to recycle cans, bottles, etc.

_____**Water Conservation.** The facility must have a plan for conserving water that should consider water-saving faucets, showerheads and toilets, leak detection, and an effective landscape watering plan.

_____**Energy Conservation.** The facility must have a plan in place that encourages the replacement of lighting and equipment to energy-efficient alternatives such as compact-fluorescent lighting, LED Exit signs, lighting sensors, efficient heating and cooling, and Energy Star computers and other equipment.

_____**Green Events Package.** The facility must offer a green or environmentally friendly package for conference, meetings and other events. At a minimum, you must be able to provide recycling at such events and be willing to work with environmentally - aware customers on other practices to reduce wastes.

Lots of Other Great Practices!   Please tell us more about the great practices you're doing. We will include these on the website. Simply mark (X) to any that apply to your facility.

Linen Service
___Purchase water-efficient washers and dryers. (www.energystar.gov)
___Use non-phosphate, non-toxic and biodegradable laundry detergents.
___Minimize the use of bleach and chlorinated chemicals .
___Use of linen service providers that employ "wet" versus "dry" cleaning.

Recycling
___Glass
___Aluminum & Steel Cans
___Plastic
___Office Paper
___Newspapers
___Cardboard
___Toner cartridges
___Kitchen Grease
___Fluorescent Lamps (required by EPA-RCRA law)
___Electronics (required by EPA-RCRA law)
___Batteries (required by EPA-RCRA law for NiCd and Lead-Acid)
___Other: _____

Waste Reduction
___Tracking overall waste bills
Rooms
___Bulk soap dispensers instead of individual soaps
___Fill up shampoo bottles
___Instruct housekeeping to save and reuse unopened items
Food & Conference Facilities
___Eliminate the use of Styrofoam
___Use dishware and glassware & minimize use of disposables
___Disposable containers made from bio-based, recycled content or compostable
     material.
___Provide condiments and cream and sugar, etc in bulk
___Use of water pitchers that minimize use of single-use bottles
___Donation of excess food from events
___Effective food inventory control to minimize wastes
___Purchase locally grown produce and other foods
___Filtering of grease rather than recycling
___Organic and "sustainably-grown" foods (www.sustainabletable.org/issues)

Office
___Purchase recycled-content paper, paper towels and/or toilet paper
___Encouraging suppliers to minimize packaging and other waste materials
___Purchasing from vendors that have a commitment to the environment
___2-sided copies/printing
___use electronic correspondence and forms

___Using Green cleaners
___Using bulk green cleaners
___Installation of high-efficiency hand dryers
___Purchase low-VOC carpets and fabrics
Maintenance
___Use of reused building materials or those from sustainable sources
___Use of latex paint
___Reuse paint thinners
___Proper recycling and/or disposal of thinners and solvents (required by EPA-RCRA)
___Last in/first out inventory & effective labeling systems
___Preventative maintenance of all appliances, HVAC systems, and vehicles
___Minimize use of pesticides and herbicides
___Use integrated pest management (IPM)
www.epa.gov/pesticides/factsheets/ipm.htm

Water
___Tracking overall water usage and wastewater
___Preventative maintenance of drips and leaks
___Water-flow metering to discover leaks and areas of high use
___high-efficiency dishwashers
___Encouraging sweeping first
___Low flow faucets and showerheads
___Low flow toilets and/or waterless urinals
___Drought resistant landscape management plan
___Green roof development (www.greenroofs.com)
___Use of rain barrels
___Effective stormwater management plan
___Minimize impervious areas (paving, concrete, etc)

Energy
___Tracking overall energy bills and set a numeric goal to reduce
___Use of compact fluorescent lightbulbs
___Install LED Exit Signs
___Use of ceiling fans
___Use of high efficiency fluorescent ballasts and lamps (T-5 & T-8)
___High efficiency HVAC
___Individual thermostats for each room
___Use of natural lighting
___Solar panels or other renewable energy source
___Lighting sensors
___Purchase of EnergyStar computers, applicances, etc
___Design and operation of buildings that are LEED certified (www.usgbc.org)

Green Meetings/Conferences
___Inclusion of green meetings/conferences in marketing packages
      (see fact sheet on "Green Conferences and Events"
Feel free to list any of these too:_____
_____

Other: Creative/Common Sense Ideas Your Facility Does!

_____

_____

_____

_____

_____

Please provide the following information:

Facility Name: _____

Address: _____

_____

Website: _____

Contact Name: _____

Email: _____ **Phone:** _____

_____

Complete this checklist and send it to us via mail/fax/email at the addresses below:

Delaware Pollution Prevention (P2) Program
Solid and Hazardous Waste Management Branch
Division of Air & Waste Management
89 Kings Hwy Dover, DE 19901
302-739-9403
FAX 302-739-5060
www.dnrec.delaware.gov/p2/Pages/GreenLodging.aspx

We will use this information to generate a Delaware Green Lodging profile of your facility that will be added to the websites for Delaware Green Lodging and the Delaware Hotel and Lodging Association green page. We will soon contact you to confirm your information and will then send you a Delaware Green Lodging Welcome Packet that will include a Delaware Green Lodging certificate and window decals for display. You are also free to use the Delaware Green Lodging logo on letterhead, marketing and other materials. We encourage you to link your website to your facility information.