

White Clay Creek State Park is accepting applications for the following position:

Discovery Camp Assistant Director

Salary: \$10.25 per hour

SUMMARY: Creative, motivated person who enjoys working with preschool/elementary aged children needed to work average 35 hours per week (June – mid-August) at White Clay Creek State Park. Applicants must be able to attend paid training in June in a youth camp setting including overnight stays (Monday, June 8 – Wednesday, June 10). Must be able to fully participate in all camp activities such as canoeing/kayaking, tubing and mountain biking. The State of Delaware is AA/EOE.

The responsibilities for this position include the following:

Working weekly, themed summer discovery camps at White Clay Creek State Park and assisting with activities and planning for each week. These camps are for children 4 – 8 years old. Camps also include Counselors-In-Training (14 – 17 years) whom the assistant camp director must mentor. In the absence of the summer camp director, the assistant camp director takes the lead role in the camp team. This person is also needed to reinforce and strengthen a positive, fun and safe camp environment for campers, interns and CITs throughout the summer. Helps keep camp building and supplies clean and organized; communicates with other team members. Camps begin early June and run through mid-August. Five camps are full-days and run Monday – Friday, 8 a.m. – 4 p.m. The other four camps are half-days and run Monday – Friday, 8 a.m. – 1 p.m. On these half-day weeks, we might have summer field trip programs this person could work to attain more hours. Must be able to work all camps, attend all trainings and participate in all camp activities. In addition assistant directors may have specific leadership duties assigned to them.

MINIMUM QUALIFICATIONS:

1. Minimum 1 summer experience in a camp program or related program (working with kids)
2. Minimum 1 year coursework in environmental education or related field, or the equivalent job experience
3. Experience supervising groups, staff or volunteers
4. Experience working with pre-school aged children
5. Must be able to demonstrate good communication skills and reliability
6. Must have a valid Driver's License and the ability to drive large vehicles (14 passenger bus)
7. Must be able to participate in multiple physical activities in one day

Preference Given to Candidates with the following experience:

Experience in a leadership role in summer camp; multiple years as a camp counselor or teacher.
Experience developing activities for preschool aged children.

ESSENTIAL FUNCTIONS:

- Leads activities for summer camps at White Clay Creek State Park
- Assists with planning camp activities at White Clay Creek State Park
- Leads outdoor sport activities such as tubing, canoeing, fishing and mountain biking for campers
- Develops new games and activities for camps
- Ensures a fun, educational and safe environment for the children

BENEFITS: Seasonal position. Non-standard benefits include Non-standard benefits include a great working environment and outdoor activities where creativity encouraged and leadership is developed. Delaware State Parks Seasonal Interpretive Training, First Aid and CPR training. Direct Deposit of paychecks will be required as a condition of employment for new employees.

APPLICATION PROCEDURES: Please send cover letter, resume, 3 work references and a completed state seasonal application to: Barbara Woodford, Nature Center Manager
White Clay Creek State Park, 425 Wedgewood Road, Newark, DE 19711
barbara.woodford@state.de.us

Note: Seasonal Applications can be picked up at the Park Office and are available on-line at:
dnrec.delaware.gov/parks/Home/Documents/Application_Seasonal.pdf