

ANNOUNCEMENT



TO: All Interested Individuals

FROM: Joanne Gedney, DNREC Sediment & Stormwater Program

SUBJECT: Certified Construction Reviewer Course

The Delaware Department of Natural Resources and Environmental Control is pleased to announce registration for the Sediment and Stormwater Management Certified Construction Reviewer Course. This 2 ½ day class will be offered on **March, 11, 18, & 25, 2015 (mandatory ½ day field trip on March 18th)** at the Modern Maturity Center, East Wing, 1121 Forrest Avenue, Dover, DE 19904. This course will not be offered again until Spring, 2016.

Please see enclosed brochure for course cost, registration information, payment method, and other requirements. Please note that you must attend all 2 ½ days in order to obtain certification, in addition to passing an written exam. **Limit 2 participants per company. Space is limited so please register at your earliest convenience.**

If you are interested in attending this course, the registration fee must be paid in advance by check, Visa, or Master Card. Please make checks payable to DNREC, Division of Watershed Stewardship. Send your registration fee and the enclosed registration/trip form to Joanne Gedney, DNREC, Division of Watershed Stewardship, 89 Kings Highway, Dover, DE. 19901.

Please do not assume you are already registered just by receiving this notice or if you have previously called to be placed on the wait list. You must complete and send in the enclosed Registration form, Field Trip form, and payment. Unless otherwise notified, registrants will receive course confirmation by mail upon receipt of payment. If you do not receive a confirmation letter within 10 working days of registering or have any questions, please contact Joanne Gedney at 302-739-9921 or by email Joanne.Gedney@state.de.us.

If you find that you cannot attend the class after you have registered please notify Joanne Gedney. Notice of a cancellation must be received by email or phone call by the end of the business day on February 25, 2015. After February 25th registration fees are non-refundable and forfeited. Late arrivals will be ask to reschedule and a fee will be required. Also no shows will not be refunded.

The Delaware Department of Natural Resources and Environmental Control is pleased to announce registration for the Sediment and Stormwater Management Certified Construction Reviewer Course, Spring 2015, to be held on three consecutive Wednesday's, on **March 11, 18, & 25, 2015**. **The next CCR course will be offered in Spring, 2016.**

DESCRIPTION:

This course is offered as training to individuals who wish to qualify as Certified Construction Reviewers as specified in the Delaware Sediment and Stormwater Regulations. In addition, the course will benefit anyone in the government, consulting, contracting or land development professions that work in the sediment and stormwater management fields.

TOPICS INCLUDE:

CCR Requirements and Expectations; Sediment and Stormwater Law and Regulations; Reading and Interpreting the Approved Sediment and Stormwater Plan; Overview of Sediment and Erosion Control Practices; How to Conduct a Site Review; Pond Construction Considerations; Green Technology BMPs; Bioretention Facility Design Considerations; Structural BMPs; Construction Site Dewatering and Use of Flocculants; Vegetative Stabilization; Stabilization Products and Applications; and DNREC Enforcement Procedures.

SCHEDULE:

Wednesday March 11

Modern Maturity Center

Wednesday, March 18

Mandatory field trip (1/2 day)

Wednesday, March 25

Modern Maturity Center

LOCATION:

Modern Maturity Center, East Wing, 1121 Forrest Ave., Dover, DE 19904.

DATES:

March 11, 18 & 25, 2015
(Includes mandatory ½ day field trip on March 18)

CERTIFICATION REQUIREMENTS:

- Attend all 2 ½ days of class
- Pass written exam

COURSE REGISTRATION FEE:

Includes course materials, continental breakfast, break refreshments, lunch, and certification card.

Early Registration Fee **\$225.00**
Late Registration (Feb 18th thru Feb 25th)
 \$255.00

REGISTRATION DEADLINE:

Deadline for registration is February 25th,
No refunds after February 25, 2015.

HOW TO REGISTER:

Registration is limited to two (2) participants per company. For registration, please submit the enclosed Registration Form, Field Trip Form and payment to:

DNREC, Division of Watershed Stewardship
89 Kings Highway
Dover, DE 19901
Attn: Joanne Gedney
Tel. (302) 739-9921
Fax (302) 739-6724 (credit card payment only)
Email: Joanne.Gedney@state.de.us

FORMS OF PAYMENT:

- Credit Card Payments accepted (see registration form).
- Make all checks payable to:
DNREC
Division of Watershed Stewardship
- Purchase Orders will not be accepted.
- Fees are non-refundable and forfeited after February 25, 2015
- Late arrivals will be ask to reschedule with fee
- No shows will not be refunded
- **Registration not final until payment received.**

Individuals registered for the course will receive confirmation and directions to the course facility. Registration will be accepted in the order that registration forms and fee are received.

Registration and refreshments begin at 7:45a.m.
Class will begin **promptly** at 8:30 a.m.

If you have special dietary needs, please contact Joanne Gedney at 302-739-9921.

For general information regarding the Certified Construction Reviewer Course, please contact: Joanne Gedney at (302) 739-9921 or email to Joanne.Gedney@state.de.us





Certified Construction Reviewer Course
March 11, 18, and 25, 2015
at
Modern Maturity Center (East Wing)
1121 Forrest Avenue
Dover, DE 19904

REGISTRATION FORM

(Please print or type)

First Name: _____ MI: _____ Last Name: _____

Name Preferred on Nametag: _____

Supervisor's Name: _____

Employer: _____

Employer's Address: _____

City: _____ State: _____ Zip: _____

Work Phone: _____ Cell: _____ Fax: _____

E-Mail: _____

Early Registration Fee: \$225.00 – Deadline for registration is February 25th.
February 18th - February 25th a \$30 late fee is charged (\$255.00)

PAYMENT INFORMATION – CHECK OR CREDIT CARD: *There will be no on-site walk-in registrations accepted. Payment must reach DNREC before you are considered registered.*

Please make checks payable to: DNREC Division of Watershed Stewardship
******make sure you have filled out the form for field trip and mail in with registration******

Check Number: _____ Department ID #: _____

Visa _____ Master Card _____ Name on Card: _____

Address: _____ Phone #: _____

Credit Card Number: _____

Security Code (Last 3 digits found on the card's signature panel) _____ Expiration Date: _____

 SIGNATURE

MAIL REGISTRATION FORM AND PAYMENT TO:
 Joanne Gedney
 DNREC Division of Watershed Stewardship
 89 Kings Highway, Dover, DE 19901
 Ph: 302-739-9921 Fax: 302-739-6724 (For credit card payment only)
 E-mail: Joanne.Gedney @state.de.us

Registration fees are non-refundable and forfeited after February 18th. Late Arrivals will be asked to reschedule and a fee will be required. No shows will not be refunded.



DELAWARE
SEDIMENT & STORMWATER
PROGRAM

Certified Construction Reviewer Course
March 18, 2015 (Mandatory)
FIELD TRIP FORM

(Please print or type)

First Name: _____ MI: _____ Last Name: _____

Employer: _____

Employer's Address: _____

City: _____ State: _____ Zip: _____

Work#: _____ Cell #: _____ Fax #: _____

E-Mail: _____

You must attend one of these field trips. Please check one as first and second choice.

*** Field Trip Form must be turn in with Registration Form***

March 18, 2015

Kent County AM _____ 9:00-11:00

Kent County PM _____ 1:00-3:00

New Castle AM _____ 9:00-11:00

New Castle PM _____ 1:00-3:00