Mackil, Molly J. (DNREC)

From: Mackil, Molly J. (DNREC)
Sent: Tuesday, November 26, 2013 8:18 AM
To: 'Cindy Wilton'
Subject: RE: Supplemental FOIA Information

Please call the number below and provide several dates and times that work for you, with an overall time estimate so we can prepare the invoice, then we will coordinate one or more of those dates/times with our staff, prepare and transmit the invoice, and let you know the dates/times that work for both, with payment expected at the appointment date/time.

Also, please let the admin know if you will be bringing in your own copier/scanner, paper, etc. or if you will be tagging the items wanted.

Molly J. Mackil, P.E., LEED AP
Environmental Engineer IV
Surface Water Discharges Section, Division of Water
Dept. of Natural Resources and Environmental Control
State of Delaware
89 Kings Highway, Dover, DE 19901
Tel: 302-739-9352 Fax: 302-739-8369
molly.mackil@state.de.us

From: Cindy Wilton [mailto:cindywilton2@gmail.com]
Sent: Tuesday, November 26, 2013 8:04 AM
To: Mackil, Molly J. (DNREC); maria PAYAN
Subject: Re: FOIA Response

Good morning Molly Mackil,

When is the best time to come in and look at the files, to see what we need copied?

Thanks,

Cindy wilton

On Mon, Nov 25, 2013 at 2:32 PM, Mackil, Molly J. (DNREC) <Molly.Mackil@state.de.us> wrote:

In order to preserve the integrity of our files, an administrative professional will sit with the person(s) reviewing, copying and/or scanning the files.

Molly J. Mackil, P.E., LEED AP

Environmental Engineer IV

Surface Water Discharges Section, Division of Water

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molly.mackil@state.de.us

From: Cindy Wilton [mailto:cindywilton2@gmail.com]
Sent: Monday, November 25, 2013 1:26 PM
To: Mackil, Molly J. (DNREC); maria PAYAN
Subject: Re: FOIA Response

molly,

Please clarify in option 1, exactly what will be invoiced regarding administrative oversight charges for copying files with our own equipment.

Thank you

cindy Wilton

Millsboro, DE

On Mon, Nov 25, 2013 at 12:18 PM, Mackil, Molly J. (DNREC) <Molly.Mackil@state.de.us> wrote:

Ms. Wilton:

In response to your November 25, 2013, FOIA request regarding Vlasic/Pinnacle and/or Allen Harim, Iron Branch Road, Millsboro, DE 9966, including NPDES Permit No. DE 0000736 (WPCC 3245E/74) permit applications and any related documents, since November 1, 2011; any permit transfer records and any related documents, the Surface Water Discharges Section (SWDS) of the Division of Water, Department of Natural Resources and Environmental Control, responds:

No change of ownership or transfer of permit requests have been received.

Regarding the "all records related" part of your request, we have expended one (1) hour of administrative time to prepare the files from that general time frame that may or may not contain related documents and correspondence. There are a couple of options if you would like to review, copy and/or scan these files:

1. You can call 302-739-9946 to set up an appointment to come in and review the files, bringing your own copier/scanner, paper and any other supplies necessary to make copies or scan the documents yourself. For this option, let us know how much time we should allocate for review time with administrative oversight and we will prepare an invoice, payable in advance of the appointment. Typically, this could be 3 hours in the morning (8:30 am to 11:30 am) and/or three hours in the afternoon (1:00 pm to 4:00 pm), so that the administrative professional can attend to his/her work duties.
2. You can call the number above to set up an appointment to come in and review the files, placing tabs on the documents you would like us to copy or scan. For this option, let us know how much time we should allocate for review time with administrative oversight and we will prepare an invoice as in #1 above. After the tabs are placed, we will prepare another invoice, including administrative and copying costs, as applicable.

Just as an fyi, the SWDS administers seven (7) programs, including Concentrated Animal Feed Operations (CAFO), Biosolids (sludge), Municipal Separate Storm Sewer Systems (MS4), Industrial Storm Water, National Pollutant Discharge Elimination System (NPDES), Pesticides, and Wastewater Construction permits.

Please note, other information may have already been provided or may be forthcoming from other State agencies

Please let me know if you have any questions.

Molly J. Mackil, P.E., LEED AP

Environmental Engineer IV

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