

**STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL
DIVISION OF WATER RESOURCES
GROUND WATER DISCHARGES SECTION
(302) 739-9948**

APPLICATION FOR A TEMPORARY A, B, AND E LICENSE

The following information will assist you in applying for a Temporary On-Site License(s).

1. The temporary Class A, B, or E license is for property owners who wish to conduct their own percolation testing, system design or system installation on their own property and for their own use. (see Reg. 4.06460)
2. Applications and any supplemental material must be received by the Department at the address below, no later than the last day of the month, **with a \$40.00 non-refundable application fee per on-site license**. Applications are valid for twelve (12) months.
3. Please note that temporary applicants will not be notified regarding scheduled testing. Written, closed-book examinations are given once a month, on the third Thursday of each month between 9:00 A.M. and 10:00 A.M. All exams are given in the Richardson and Robbins Building Auditorium, 89 Kings Highway, Dover, DE 19901. If the applicant receives a passing score on their examination (70% or better), the \$40.00 non-refundable application fee (per on-site license) will be applied to their annual \$40.00 license fee.
4. All materials required to take the exam(s) will be furnished. However, anyone taking the Temporary Class B exam should bring a calculator.
5. Applicants are required to show a form of identification. A driver's license is acceptable.
6. The State of Delaware Regulations Governing the Design, Installation and Operation of On-Site Wastewater Treatment and Disposal Systems (Regulations) are available in either the Dover or Georgetown Office for \$5.00 each. Make checks payable to the "Division of Water Resources." The Regulations are available electronically free of charge at:

<http://www.wr.dnrec.delaware.gov/INFORMATION/GWDINFO/Pages/Regulations%20Governing%20On-Site%20Wastewater%20Treatment%20And%20Disposal%20Systems.aspx>
7. If you require any further information, please contact the On-Site Licensing Coordinator at (302) 739-9948. Other information regarding Licensing is available via the internet:

<http://www.wr.dnrec.delaware.gov/Information/GWDInfo/Pages/GroundWaterDischargesLicensesandLicensees.aspx>

Return the original application with the application fee to:

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DNREC – Water Resources
Ground Water Discharges Section
Attn: On-Site Licensing Coordinator
89 Kings Highway
Dover, DE 19901

Definitions of Licenses

Class A - Percolation Tester: The Class A license authorizes the performance of percolation tests and other types of infiltrometer testing.

Class B – Designer: The Class B license authorizes the design of conventional on-site wastewater treatment and disposal systems which utilize gravity distribution systems for seepage beds and seepage trenches and lift pump stations as provided for in these Regulations.

Class E – System Contractor: The Class E license authorizes the construction, repair and installation of on-site wastewater treatment and disposal systems.

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Application to Obtain a Temporary Class A, B and E On-Site License(s)

Applications must be typed or printed and completely filled out.

CHECK WHICH TEMPORARY ON-SITE LICENSE(S) YOU ARE APPLYING FOR			
<input type="checkbox"/> Class A – Percolation Tester		<input type="checkbox"/> Class E – System Contractor	
<input type="checkbox"/> Class B – Designer			
APPLICANT INFORMATION			
Last Name		First Name	Middle Initial
Street Address			
Mailing Address (if different than Street Address)			
City	State		Zip Code
Date of Birth		Home Telephone Number	
PROPERTY INFORMATION			
Name(s) of Property Owners			
Street Address			
City	State		Zip Code
Tax Parcel Number		County	
Property Location (use road numbers, miles or feet from an intersection, etc.)			
REQUIRED DOCUMENTATION			
<input type="checkbox"/> Attach a copy of the Deed for the property <i>(for all applicants)</i>			
<input type="checkbox"/> Attach a copy of the approved Site Evaluation <i>(for Temporary Class B applicants)</i>			
<input type="checkbox"/> Attach a copy of the approved Septic Permit <i>(for Temporary Class E applicants)</i>			
CERTIFICATION OF UNDERSTANDING			
I am aware that I must successfully complete a test(s) conducted by the Department. _____ (Initials)			
By signing below, I certify that I am the owner of the above property and that the activities permitted by the requested temporary license(s) will be for my personal residence only.			
_____		_____	
(Date)		(Signature of Property Owner)	



**General Information Regarding Examinations
For the Temporary On-Site Systems Licenses**

Examination for Temporary Class A, B and E Licenses

The purpose of the examination(s) is to test the applicant's knowledge of the sections of the Regulations, which pertain directly to the type of license for which the applicant is applying. Therefore, the examinations for Class B and Class E licenses do not contain any questions concerning percolation testing and the Class B examination does not contain questions covering the installation of septic systems. However, the Class E examination does cover some of the same information as the Class B examination, because some of the same knowledge needed to design systems is needed to install them.

Class A Examination

This examination consists of 20 questions (multiple-choice) worth 5 points each. The questions are on information contained in **Definitions, Section 4.00000, Section 6.00000 and Exhibit W**

Typical Question:

1. A percolation test hole's horizontal diameter must be _____.
 - a. 6"
 - b. 4"
 - c. 3" to 6"
 - d. None of the above

Class B Examination

This examination consists of 50 questions (multiple choice and true/false) worth 2 points each. The questions are on information contained in **Definitions, Section 2.00000, Section 4.00000, Section 5.00000, Section 6.00000, Section 7.00000, and Exhibits.**

Typical Question:

1. The minimum isolation distance between two active systems on the same lot is _____.
 - a. 10'
 - b. 20'
 - c. 5'
 - d. 50'

Class E Examination

This examination consists of 50 questions (multiple choice and true/false) worth 2 points each. The questions are on information contained in **Definitions, Section 4.00000, Section 5.00000, Section 6.00000, and Exhibits.**

Typical Question:

1. Each trench or bed system must contain a minimum of _____ distribution laterals.
 - a. 3
 - b. 2
 - c. 1
 - d. 4