

**STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL  
DIVISION OF WATER  
GROUND WATER DISCHARGES SECTION  
(302) 739-9948**

**APPLICATION FOR A TEMPORARY A, B, AND E LICENSE**

The following information will assist you in applying for a Temporary On-Site License(s).

1. The temporary Class A, B, or E license is for property owners who wish to conduct their own percolation testing, system design or system installation on their own property and for their own use. (see Reg. 4.13)
2. Applications and any supplemental material must be received by the Department at the address below, no later than the last day of the month, **with a \$40.00 non-refundable application fee**. Applications are valid for six (6) months.
3. Please note that temporary applicants will not be notified regarding scheduled testing. Written, closed-book examinations are given once a month, on the third Thursday of each month between 9:00 A.M. and 10:00 A.M. All exams are given in the Richardson and Robbins Building Auditorium, 89 Kings Highway, Dover, DE 19901. If the applicant receives a passing score on their examination (70% or better), the \$40.00 non-refundable application fee (per on-site license) will be applied to their annual \$40.00 license fee.
4. All materials required to take the exam(s) will be furnished. However, anyone taking the Temporary Class B exam should bring a calculator.
5. Applicants are required to show a form of identification. A driver's license is acceptable.
6. The State of Delaware Regulations Governing the Design, Installation and Operation of On-Site Wastewater Treatment and Disposal Systems (Regulations) are available in either the Dover or Georgetown Office for \$6.50 each. Make checks payable to the "Division of Water." The Regulations are available electronically free of charge at:  
[http://www.dnrec.delaware.gov/wr/Information/GWDInfo/Documents/DelawareFinalOnSiteRegulations\\_01112014.pdf](http://www.dnrec.delaware.gov/wr/Information/GWDInfo/Documents/DelawareFinalOnSiteRegulations_01112014.pdf)
7. If you require any further information, please contact the On-Site Licensing Coordinator at (302) 739-9948. Other information regarding Licensing is available via the internet:

<http://www.wr.dnrec.delaware.gov/Information/GWDInfo/Pages/GroundWaterDischargesLicensesandLicensees.aspx>

***Return the original application with the application fee to:***

Return the original application with application fee to:

DNREC – Division of Water  
Ground Water Discharges Section  
Attn: On-Site Licensing Coordinator  
89 Kings Highway  
Dover, DE 19901

**Definitions of Licenses**

**Class A - Percolation Tester:** The Class A license authorizes the performance of percolation tests and other types of infiltrometer testing.

**Class B – Designer:** The Class B license authorizes the design of conventional on-site wastewater treatment and disposal systems which utilize gravity distribution systems for seepage beds and seepage trenches and lift pump stations as provided for in these Regulations.

**Class E – System Contractor:** The Class E license authorizes the construction, repair and installation of on-site wastewater treatment and disposal systems.

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GROUND WATER DISCHARGES SECTION

**Application to Obtain a Temporary Class A, B and E On-Site License(s)**

**Applications must be typed or printed and completely filled out.**

CHECK WHICH TEMPORARY ON-SITE LICENSE(S) YOU ARE APPLYING FOR			
Class A – Percolation Tester		Class E.1 – System Contractor	
Class B – Designer			
APPLICANT INFORMATION			
Last Name	First Name	Middle Initial	
Street Address			
Mailing Address (if different than Street Address)			
City	State	Zip Code	
Date of Birth	Home Telephone Number		
PROPERTY INFORMATION			
Name(s) of Property Owners			
Street Address			
City	State	Zip Code	
Tax Parcel Number	County		
Property Location (use road numbers, miles or feet from an intersection, etc.)			
REQUIRED DOCUMENTATION			
Attach a copy of the Deed for the property <i>(for all applicants)</i>			
Attach a copy of the approved Site Evaluation <i>(for Temporary Class B applicants)</i>			
Attach a copy of the approved Septic Permit <i>(for Temporary Class E applicants)</i>			
CERTIFICATION OF UNDERSTANDING			
I am aware that I must successfully complete a test(s) conducted by the Department. <span style="background-color: yellow; display: inline-block; width: 50px; height: 15px;"></span> (Initials)			
<b>By signing below, I certify that I am the owner of the above property and that the activities permitted by the requested temporary license(s) will be for my personal residence only.</b>			
_____		_____	
(Date)		(Signature of Property Owner)	

**General Information Regarding Examinations**  
**For the Temporary On-Site Systems Licenses**

**Examination for Temporary Class A, B and E.1 Licenses**

The purpose of the examination(s) is to test the applicant's knowledge of the sections of the Regulations, which pertain directly to the type of license for which the applicant is applying. Therefore, the examinations for Class B and Class E licenses do not contain any questions concerning percolation testing and the Class B examination does not contain questions covering the installation of septic systems. However, the Class E examination does cover some of the same information as the Class B examination, because some of the same knowledge needed to design systems is needed to install them.

**Class A Examination**

This examination consists of 20 questions (multiple-choice) worth 5 points each. The questions are on information contained in **Definitions, Section 4.0, Section 5.0 and Exhibit Y.**

*Typical Question:*

1. A percolation test hole's horizontal diameter must be \_\_\_\_\_.
  - a. 6"
  - b. 4"
  - c. 3" to 6"
  - d. None of the above

**Class B Examination**

This examination consists of 50 questions (multiple choice and true/false) worth 2 points each. The questions are on information contained in **Definitions, Section 3.0, Section 4.0, Section 5.0, and Exhibits.**

*Typical Question:*

1. The minimum isolation distance between two active systems on the same lot is \_\_\_\_\_.
  - a. 10'
  - b. 20'
  - c. 5'
  - d. 50'

**Class E Examination**

This examination consists of 50 questions (multiple choice and true/false) worth 2 points each. The questions are on information contained in **Definitions, Section 3.0, Section 4.0, and Exhibits.**

*Typical Question:*

1. Each trench or bed system must contain a minimum of \_\_\_\_\_ distribution laterals.
  - a. 3
  - b. 2
  - c. 1
  - d. 4