

STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL  
DIVISION OF WATER  
GROUND WATER DISCHARGES SECTION

**OSSAB Member Application**

1. Applications must be received by the Department, at the address below, no later than **May 1, 2018**. The completed application will be forwarded for review by the Ad Hoc Committee.
2. Applicants should be prepared to attend a forum interview within the first week following the application deadline date.
3. If you require any further information, please contact the On-Site Licensing Coordinator at (302) 739-9948. Other information regarding Licensing is available via the internet:

<http://www.wr.dnrec.delaware.gov/Information/GWDInfo/Pages/GroundWaterDischargesLicensesandLicensees.aspx>

***Return the original application and resume to:***

DNREC – Water  
Ground Water Discharges Section  
Attn: On-Site Licensing Coordinator  
89 Kings Highway, Dover, DE 19901

**Requirements per the Regulations**

4.14 In exercising exclusive licensing authority under this Section, the Department shall seek the views of the On-Site Systems Advisory Board (Board) regarding licensing matters. The Board shall consist of 10 members designated at the discretion of the Secretary. The Board shall, if possible, be comprised as follows: one (1) member who is a Class B designer, one (1) member who is a Class C designer (Professional Engineer), one (1) member who is a Professional Geologist, one (1) member who is a representative of the USDA, one (1) member who is a Class D soil scientist, one (1) member who is a Class E system contractor, one (1) member who is a Class F liquid waste hauler, one (1) member who is a Class H system inspector, one (1) member who is a Class I construction inspector and one (1) member representing of the Department. Effective with the promulgation of this amended Regulation, the current Board members, with their designated term expiration dates, shall be posted on the DNREC web site. No later than 60 days prior to the term expiration date of any Board member (except for the representative of the Department), notice of such term expiration shall be published in a daily newspaper of general circulation throughout the State and on the DNREC web site. Any person desiring to serve on the Board shall submit a written request to the Secretary. The Secretary shall review all submissions and select the best qualified candidate(s), publishing each selection on the DNREC web site. If no one expresses an interest in the potential vacant position the Secretary may, at his/her discretion, re-designate the incumbent to serve another three (3) year term, or make a direct appointment to the Board. The Board shall advise the Department on matters relating to issuance of Class A, Class B, Class C, Class D, Class E, Class F, Class H and Class I licenses.

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Applications must be typed or printed and **completely filled out.**

CHECK WHICH OSSAB POSITION YOU ARE APPLYING FOR		
Class A – Percolation Tester		Class E – System Contractor
Class B – Designer		Class F – Liquid Waste Hauler
Class C – Engineer/Designer		Class H – System Inspector
Class D – Soil Scientist		Class I – Construction Inspector
		Professional Geologist, PG
APPLICANT INFORMATION		
Last Name	First Name	Middle Initial
Street Address		
Mailing Address (if different than Street Address)		
City	State	Zip Code
Contact Telephone Number	Email address	
CURRENT EMPLOYMENT INFORMATION		
Company Name	Date of Employment	
Street Address		
Mailing Address (if different than Street Address)		
City	State	Zip Code
Business Telephone Number	Business Fax Number	
Brief description of experience: (Knowledge and experience pertaining to the license Class applying for, ie. number or designs annually, number of installations annually, etc.)		
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2. What other on-site system license(s) do you currently hold, if any:

<input type="checkbox"/> Class A (Percolation Tester)	<input type="checkbox"/> Class E (System Contractor)
<input type="checkbox"/> Class B (Designer)	<input type="checkbox"/> Class F (Liquid Waste Hauler)
<input type="checkbox"/> Class C (Engineer)	<input type="checkbox"/> Class H (System Inspector)
<input type="checkbox"/> Class D (Site Evaluator)	<input type="checkbox"/> Class I (Construction Inspector)

3. Have you ever had a license surrendered, denied, suspended or revoked?

Yes      If yes, give dates and reason: \_\_\_\_\_  
 No      \_\_\_\_\_

Have you *previously* held an on-site license?

Yes      If yes, give dates: \_\_\_\_\_  
 No

5. **I understand that I may be required to supply additional data if requested by the Committee.**

(initials)

**I certify that the information contained herein is true, factual and complete, and I understand that fraudulent, erroneous or incomplete information shall disqualify me for consideration for this Board position.** I further certify that I will conduct my duties in accordance with the State of Delaware's Regulations Governing the Design, Installation, and Operation of On-Site Wastewater Treatment and Disposal Systems.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature