



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL
DIVISION OF WATER
89 KINGS HIGHWAY
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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Board of Certification for Wastewater Operators
Friday, January 8, 2016
Delaware Technical and Community College – Terry Campus
Corporate Training Center
9:00 a.m.

MEETING MINUTES

In Attendance:

Board: Brian Blackburn and Glenn Davis
DW: Bryan Ashby, Nicole Smith and Faye Wheeler
Public: Jeff Deats, Mark Kondelis, Stan Siegfried and Hilary Valentine

Chairman Blackburn called the meeting to order at 10:06 a.m.

- A quorum of the board is present.
- The agenda for the current meeting is approved.
- Minutes of the November 4, 2015 meeting are approved as submitted.

Old Business

- **Start Action Notice**
 - Glenn Davis reports he is in the process of working on SAN. New process of getting regulations approved. We will get more information in the next few months. (OPEN)
- **RME Documentation**
 - No new updates. Last version will work satisfactory. The objective is to give operator full credit for time on projects. (OPEN)
- **Chesapeake Bay Grant Funds for Training Upgrades**
 - Hilary Valentine reports Level IV needs a re-write. After learning there may be funds left over in the budget, Hilary put in a proposal request to Jennifer Walls.
 - Level I – III re-write update: Hilary met with DNREC staff in August and had draft response with sole source letter completed and submitted. She is extremely frustrated and disappointed with the lack of response from DNREC. Because of this lack of response, the current completion dates need to be pushed back. Bryan Ashby reports he has not moved forward and will have an answer by next week. (OPEN)

New Business

- **Jerry Esposito appointment expired December 31, 2015.**
 - After discussion, the board has decided to ask Secretary Small to re-appoint Jerry.
 - The new regulations will increase the number of board members from three to five.
- **Association of Boards of Certification (ABC) Proposal of Bylaws Revision**
 - We are a member of ABC. They are revising their bylaws. As a member we have the opportunity to vote. The board has no problems with the proposed changes.
- **Request to change license number from Albert Goepel II (currently #784)**
 - Faye Wheeler reports: On December 29, 2015, Mr. Goepel came into our office to turn in his level III examination application. During his visit, Mr. Goepel explained to me his father Albert C. Goepel Sr. (License #3) encouraged him to become a wastewater operator and pushed him to take the level III class. The day before the class began, his father passed away. Mr. Goepel will continue with his father's wishes, but would like to know if he can change his license number to his father's number to honor him. He says it "means something to him".
 - The board approved this request.
- **Continuing Education Training Course Approvals/Denials (November/December)**
 - Will be reviewed next month
- **Operator License Renewals/Certifications/Expirations (November and December)**
 - There has been a decrease in the number on this report since we began emailing the expired and to expired operators.
- **License certifications and renewals audit for November and December**
 - Six folders were randomly pulled and reviewed by the board – no issues were found.

Members from the public stated opinions regarding the rotation of board members. Mark Kondelis suggests we advertise upcoming board openings. Some suggested places to advertise are: on our web site, mass email and in WWOA echo letter.

The next Board will explore changing the day of our meeting to Tuesday and update the Public Meeting Calendar accordingly.

Meeting was adjourned at 11:11 a.m.

Respectfully Submitted,
Faye Wheeler, CAP