



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES &
ENVIRONMENTAL CONTROL
DIVISION OF WATER
89 KINGS HIGHWAY
DOVER, DELAWARE 19901

Board of
Certification

Phone: (302) 739-9946
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MEETING MINUTES

Date: Wednesday, March 5, 2014

Location: R&R Building, Conference Room B136

Attendance:

BOC Brian Blackburn, Glenn Davis & Gerald Esposito

DWR Bryan Ashby, Nicole Smith & Jennifer Zambri

Public N/A

Call to Order

- **Determination of Quorum:** A quorum is present
- **Approval of Agenda:** Agenda approved
- **Minutes of the Previous Meeting:** Approved as submitted

Old Business

- **Regulatory Review**
 - To be discussed in New Business

New Business

- **Operator License Renewals/Certifications/Expirations (January-February)**
 - Reviewed, no comments or issued received
- **Continuing Education Training**
 - Reviewed, no comments or issued received
- **Early license renewal and change of expiration date**
 - Glenn spoke with an operator who asked to move his expiration date up so that both his water and wastewater licenses would expire at the same time.
 - In this situation, the operator would still have his continuing education hours completed, although in a shorter period of time, and he would still pay the same renewal fee.
 - The board approved the change unanimously.
- **BOC Newsletter**
 - Several operators asked if we would be restarting the BOC Newsletter.

- After discussion, the board approves restarting the newsletter. It will be published as enough material becomes available.
- **Delaware Rural Water Association 2014 Water and Wastewater Technical Conference 2/25/14 – 2/27/14**
 - Glenn Davis and Nicole Smith taught a class on Wednesday which had roughly 50 people in attendance.
 - There were a high number of attendees overall at the conference on Wednesday and fewer on Thursday.
 - Glenn spoke to several operators at the conference about the Operator of the Year award and handed out applications. Hilary Valentine of DTCC says very few applications have been received. The deadline is March 13th. Glenn will hand out more applications during his March 12th class. The award ceremony is set for May 8th.
 - Many operators also asked about any upcoming Open Mic sessions. Glenn will talk to Keith at Kent County about holding one at their facility.
- **1/10/14 Wastewater Operator Exam Results**
 - Out of 43 participants, 36 passed and 7 failed (16%).
 - Level I – 4 failed; Levels II, III and IV – 1 at each level failed.
- **Regulatory Review**
 - The Start Action notice is not yet done.
 - After some research through files and old meeting minutes, it has been determined that the Word document dated 4/16/13 is the most recent version. This redline version will be kept for future comparison in workshops so attendees can see what changes were made.

Open Forum for Public Comments

- No public attendees

Executive Session

- No Executive Session

Adjournment

Note: The next Board of Certification Meeting has been moved from Wednesday, April 2, 2014 to Wednesday, April 9, 2014. The meeting will be held at DNREC, R&R Building, Conference Room B136, and will commence at 9:00 AM.