



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL  
**DIVISION OF WATER**  
89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

Board of  
Certification

Phone: (302) 739-9946  
Fax: (302) 739-8369

## MEETING MINUTES

**Date:** Wednesday, October 1, 2014  
**Location:** R&R Building, Conference Room B136  
**Attendance:**  
BOC Brian Blackburn, Gerald Esposito & Glenn Davis  
DWR Bryan Ashby, Nicole Smith, Jennifer Zambri  
Public n/a

### Call to Order

- **Determination of Quorum:** A quorum is present
- **Approval of Agenda:** Agenda approved
- **Minutes of the Previous Meeting:** Approved as submitted

### Old Business

- **Regulatory Review & Start Action Notice**
  - Glenn is working on the 25-step Start Action notice and will have it done within the next two weeks.
  - A workshop related to the changes in regulations will be scheduled on a Wednesday in the near future.
  - The previous board decision to have 5 board members with 2 from DNREC was discussed again as several people have expressed concerns about the percentage of DNREC employees on the board.
  - There were also some concerns about the Groundwater section of DNREC not being represented. However, employees from Groundwater are always welcome to attend the meetings if they have any issues to discuss.
  - After further discussions, the decision regarding the **composition of the Board** is as follows:
    - ❖ One (1) member who is currently certified as a wastewater operator of an individual NPDES permitted point source discharge facility
    - ❖ One (1) member who is currently certified as a wastewater operator of a non-point source discharge facility (less than 50,000 gallons per day (gpd) permitted plant design)
    - ❖ One (1) member representing the Department's Surface Water Discharges Section, who shall be responsible for maintaining records

- ❖ One (1) member who is currently certified as a wastewater operator of an industrial, commercial or other non-POTW treatment facility
- ❖ One (1) member-at-large

- **Open-Mic Meeting**

- The next Open-Mic BOC meeting is scheduled for Wednesday, November 5, 2014 at the Beaver Creek WWTF in Milton, Delaware.
- The meeting will begin at 10:00am outside the facility under a tent.
- So far, 12 people outside of the board have registered for the meeting.

### **New Business**

- **Reissuance of OIT licenses**

- Board Decision: In a situation where an OIT license is due for renewal but the operator has not yet acquired the experience for a full-level license and is no longer working in wastewater, the board will reissue the OIT license each renewal period. This will continue indefinitely or until such time as the operator meets the criteria for a full-level license.

- **Operator License Renewals/Certifications/Expirations (Aug.-Sept.)**

- Notes: The people working at BASF whose licenses are expired are not operating.
- A few other operators with expired licenses are due to retirement or illness.
- There were no additional comments.

- **Continuing Education Training**

- Reviewed, no comments or issues received

### **Open Forum for Public Comments**

- No additional comments

### **Executive Session**

- No Executive Session

### **Adjournment**

**Note: The next Board of Certification Meeting will be held on Wednesday, November 5, 2014. The meeting will be held at the Beaver Creek WWTF in Milton, Delaware, and will commence at 10:00 AM.**