

Emergency Well Procedures /Contractors

1. Owner must be **completely out of water (failed well), no water from tap**. Driller must answer yes or no when asked.
2. Domestic wells and public wells serving a day care facility are approved for emergency replacement. **(Certain irrigation wells also qualify. Contact the Water Allocation Program, 302-739-9945 for assistance)**
3. To expedite settlement, for convenience of having the next job close by, or when a septic component replacement will encroach on the separation distance are **NOT** emergencies.

During business hours:

Application not in house

- A. Gather all required information for permit processing.
- B. Call DNREC. Faxes from contractor's office or from Georgetown are also acceptable.
- C. Contractor will be contacted by DNREC and given the permit number, authorization number, and reminded the completion report, formation log, and abandonment report are due in 72 hours or he will not be able to get his next authorization number for his next permit.
- D. Contractor has 72 hours to submit the permit application, application fee, completion report, formation log and abandonment form. An abandonment form **must** accompany the application.

Application in house

- A. Call DNREC to inform the replacement well application is now an emergency
- B. Contractor will be contacted by DNREC and given the permit and authorization number and reminded that the completion report, formation log, and abandonment report are due in 72 hours or he will not be able to get his next authorization number for his next permit.
- C. Contractor has 72 hours to submit the permit application, application fee, completion report, formation log and abandonment form. An abandonment form **must** accompany the application.

Over

Well has been drilled after normal business hours:

- A. Gather all required info for permit processing
- B. Call DNREC. Faxes from contractor's office or from Georgetown are also acceptable.
- C. Contractor will be contacted by DNREC and given the permit number and reminded that the completion report, formation log, abandonment report and application fee are due in 72 hours or he will not be able to get his next authorization number for his next permit. An abandonment form **must** accompany the application.